



## In-year application form for admission to school

**Admissions to schools: Guide for parents 2017 - 2018** gives full details of the admission process together with information on individual Nottinghamshire schools. This is available on [www.nottinghamshire.gov.uk/admissions](http://www.nottinghamshire.gov.uk/admissions) and in all schools. Places must be taken up by the start of the next half term. For places allocated in the summer term 2018, the place must be taken up before the end of the summer term 2018.

### SECTION A - YOUR CHILD'S DETAILS

Full legal name:

Current school

Address: (this must be the address at which your child is permanently living)

Date of birth

Please tick

If your child is known by another name please give details:

Girl

Boy

#### Looked after children\* and previously looked after children\*

All schools must give highest priority within the admission oversubscription criteria to these children. If your child is looked after or previously looked after, please name the local authority below, for example Nottinghamshire.

**A social worker must also countersign the declaration overleaf.**

**For previously looked after children additional information must be included with your application.**

Local Authority:

#### Statement of special educational needs and education, health and care plan

If your child has a statement of special educational needs or education, health and care plan (EHCP), please detail the local authority below, for example Nottinghamshire. **The Integrated Children's Disability Service is responsible for placing children with a statement or EHCP in a school. You should contact them for further advice before submitting this form.**

Local Authority:

### SECTION B - YOUR PREFERENCES

Date place required

#### Reasons for preference

Children benefit from continuity of teaching and learning. If you have not moved house, please ensure that you have discussed this request with your child's current headteacher before submitting your application. If you still wish to transfer your child from one school to another, please indicate your reasons below. Any additional supporting written evidence stating why this transfer is in the best interests of your child should be attached to your application.

## SECTION B - CONTINUED

List your preferred schools in priority order

Reasons for preference

<b>1</b>	
<b>2</b>	
<b>3</b>	
<b>4</b>	


## SECTION C - APPLICANT DETAILS & DECLARATION

Title : Please tick

Applicant's full name

Mr	Mrs	Ms	Miss	Other - Please state (i.e. Dr/Rev)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Relationship to child : Please tick

<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Other	<input type="checkbox"/> Step parent	<input type="checkbox"/> Relative	<input type="checkbox"/> Social Worker	<input type="checkbox"/> Other family member
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Do you have parental responsibility for this child?  
Please tick

Yes

No

If this child is looked after (refer to definition in Admissions to schools: Guide for parents 2017 - 2018) you will also need your social worker to countersign the declaration below.

If your address is different from the child's address listed on the front of this application or you are moving house, please give details here. You will also need to include with your application evidence to verify your child's permanent address. See Admissions to schools: Guide for parents 2017 - 2018 for information.

Date of house move:

Telephone numbers:

Home	Work	Mobile
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E-mail address:

**Nottinghamshire County Council undertake random checks to verify that information provided by parents is genuine. If we receive an application where the address is proven to be fraudulent, any offer based on that address may be withdrawn.**

- I have read Nottinghamshire's Admissions to schools: Guide for parents 2017 - 2018 and certify that the information given on this form is correct. I understand that a fraudulent or intentionally misleading application could result in any offer of a place being withdrawn.
- I confirm that I have parental responsibility and understand that my application can only be discussed with the applicant or agreed contact.

Your signature:

Date:

Social worker's signature:

Date:

Return to: School admissions team, Meadow House, Littleworth, Mansfield, Nottinghamshire NG18 2TA